



The Municipality of the County of Kings has adopted [Policy FIN-05-018 Community Grants](#) to support the work of registered non-profit community organizations providing programs, infrastructure, services, and events that align with the Municipality's Strategic Plan. Through this Policy several grant programs are available to support a wide range of community initiatives. We encourage you to explore the policy and programs, apply early, and contact us with any questions. All programs and information can be found at [www.countyofkings.ca/grants](http://www.countyofkings.ca/grants)

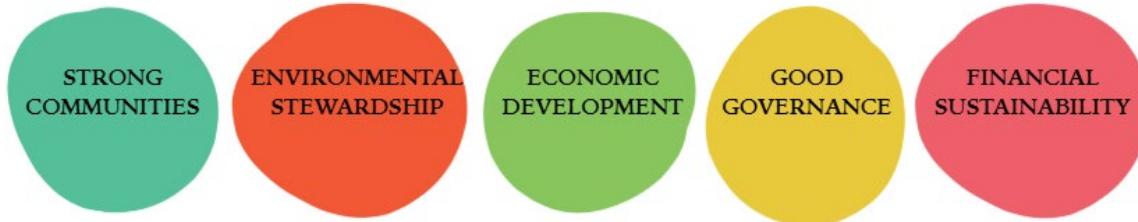
**Kings Vision Grants** contribute to the Municipality's vision of being a community of communities where all people belong.

**Vision** A community of communities where all people belong.

**Mission** Respective of residents' needs, we endeavour to enhance the quality of life for all through the provision of Municipal services in an inclusive, effective, efficient, and collaborative manner.

**Values** Accountability - Diversity - Excellence - Innovation - Integrity - Respect - Transparency - Stewardship

This grant provides funding assistance for organizations undertaking major capital projects that align with one of the five Key Strategic Priorities of the [Municipality's Strategic Plan](#):



**Kings Vision Grant Funding Assistance Available for any one initiative:**

- Minimum request of \$25,000
- Maximum funding request is 50% of the total project cost.

**Applications are due no later than April 1, 2026**

**Eligibility & Important Notes:**

Please review the Community Grants Policy for general eligibility statements.

- Projects must be ready to commence within two years of the application date.
- Operational funding is not eligible for Kings Vision Grants funding.
- Organizations awarded a Kings Vision Grant are not eligible to apply again for 12 months following project completion.
- Multi-year funding requests may be considered - approvals are subject to annual review.
- Funding may be subject to terms and conditions, including the requirement to sign a contribution agreement prior to payment.

## **Submission**

Please send your completed application, including all required supporting documentation, by the deadline. Incomplete or late applications will not be considered. Please note that submission of an application does not guarantee funding.

Email Address: [grants@countyofkings.ca](mailto:grants@countyofkings.ca)

Mailing Address: Municipality of the County of Kings  
Attn: Community Grants  
181 Coldbrook Village Park Dr.  
Coldbrook, NS B4R 1B9

***If additional space is required to answer any application questions, please include a separate document with your submission and clearly reference it in corresponding response section.***

## **Evaluation**

Applications are reviewed by Municipal Grants Administrator for eligibility and completeness.

Members of Council are provided all eligible Kings Vision Grant applications to review and evaluate considering the following criteria:

Criteria	Considerations
Budget Considerations:	<ul style="list-style-type: none"><li>• Accuracy,</li><li>• Level of detail (for planned expenses and income),</li><li>• Efforts toward fundraising and securing other funding,</li><li>• Reasonability, and</li><li>• Financial viability of the project and applicant organization.</li></ul>
Community Impact:	<ul style="list-style-type: none"><li>• Project reach and capacity,</li><li>• Extent the project it addresses a community need,</li><li>• Availability for public access,</li><li>• Added value to residents,</li><li>• Degree of cooperation and collaboration between community groups, and</li><li>• Contribution of volunteers.</li></ul>
Organizational & Project Effectiveness:	<ul style="list-style-type: none"><li>• Sustainability and viability of the organization and project,</li><li>• Efficient use of resources, and</li><li>• Legacy of the project and applicant organization.</li></ul>

## **Estimated Timeline for the 2026/27 Kings Vision Grant**

April-May: Applications are reviewed by Municipal Grants Administrator for eligibility and completeness.

May-June: Members of Council review all eligible applications and provide their individual funding recommendations to Municipal Grants Administrator.

June-July: Council Member recommendations are averaged by staff and presented back to Council as a Request for Decision for final deliberations and decision. Applicants are then notified of funding decisions, and payments are issued to successful applicants.

### **Project Reporting/Accountability**

All Community Grant recipients are required to submit a report on the use of municipal funds. Submission of this report is required for any future funding applications to be considered.

Grant Recipients should refer to their award letter for specific accountability requirements.

In general:

- **Awards of \$7,500 or less:** Applicants are required to submit a summary of how the funds were used.
- **Awards of more than \$7,500 and less than \$30,000:** Proof of actual expenses and payment is required.
- **Awards between \$30,000 and \$50,000:** Proof of actual expenses and payment, internally approved financial statements, and proof of acceptance by the organization's Board (financial statements signed by the Chair of the Board and one other member) is required.
- **Awards for more than \$50,000:** Require proof of actual expenses and payment, and a review engagement.

If you have any questions, staff are available to assist you.

Grants & Funding Administrator  
E-mail. [grants@countyofkings.ca](mailto:grants@countyofkings.ca)  
Phone. 902-690-6191

### Section 1 – Applicant Information

Name of Applying Organization	
Title of the Initiative	
Primary Contact at Organization	
Organization's Mailing Address	
Organization's Physical Address (if different from mailing)	
Daytime Phone Number	
Email Address	

### Section 2 – Timeline, budget & request

<b>Total estimated project cost</b>	
<b>Amount Requested</b> • \$25,000 Minimum request. • Max. 50% of total project cost	
<b>What is the anticipated start date of this initiative?</b>	
<b>What is the anticipated completion date of this initiative?</b>	

### Section 3 – About the Organization

What is the status of the non-profit organization?	Registered with the NS Registry of Joint Stocks as a non-profit club, association, society, or organization. <b>Registry number:</b> _____
	Registered Canadian Charity <b>ID number:</b> _____
	Municipal Government (Town or Village)
	First Nations' Government
	A school within the County of Kings affiliated with the AVRCE or CSAP

**PLEASE NOTE:** Awarded funding will be issued to the registered organization as it appears in [NS Registry of Joint Stocks](#) or [Federal Charity](#)

#### Tell us about the Organization.

What is your mandate and what are your goals? What type of things does your organization do?

#### Section 4 – About the Initiative

1. Provide a summary of the initiative.

Is there something specific within the project these grant funds will be used for?

2. Describe how this initiative benefit the municipality & its residents.

3. Please describe the planning and collaboration involved in this initiative.

4. Once this project is complete, what does the future look like for the organization?

#### Section 5 – Alignment with one of the 5 Key Strategic Priorities of the Municipality's Strategic Plan

Select **one** of the following priority areas that best aligns with the initiative:

	<b>Strong Communities</b>	Supporting vibrant, diverse, welcoming, and sustainable communities through enhanced infrastructure, programming, engagement opportunities, advocacy, and responsible land use planning.
	<b>Environmental Stewardship</b>	Integrate climate and sustainability considerations into decision-making processes. Making significant investments in Municipal and community-based initiatives.
	<b>Economic Development</b>	Undertake or facilitate sustainable development and promotional opportunities beneficial to our economy and community.
	<b>Good Governance</b>	Enhance communication with communities. Continually review and evaluate processes, agreements, and partnerships to improve efficiency and effectiveness.
	<b>Financial Sustainability</b>	Enhanced sustainability of Municipal operations through continuous improvement.

Please explain how your selection aligns with Key Strategic Priorities of the Municipality's Strategic Plan:

## Section 6 – Budget & Funding of the Initiative

Please confirm the following required items are included with your application submission:

	A copy of the organization's most recent financial statement.
	<p>An itemized project budget showing:</p> <ol style="list-style-type: none"><li>1. Total project cost by expense category.</li><li>2. All funding sources, noting if each is pending, requested, or confirmed (including federal and provincial funding).</li><li>3. All in-kind contributions or donations (up to a maximum 50% of the applicant's contribution).</li></ol> <p><i>If any costs are estimated, please explain how they were calculated.</i></p>

## Section 7 – Declaration

We submit this application for the purpose of obtaining financial assistance from the Municipality of the County of Kings. To the best of our knowledge, the information provided in this application is true, accurate, and complete.

We confirm that all aspects of this proposed project will comply with applicable municipal, provincial, and federal laws, regulations, codes, and guidelines. We acknowledge that any misrepresentation or misuse of funds will result in the revocation of the grant.

We understand it is our responsibility to comply with all applicable Health Protection Act Orders and any other provincial requirements related to safety and/or public gatherings.

We agree to permit representatives of the Municipality of the County of Kings to inspect the project site, review relevant records, make inquiries, and obtain any pertinent information necessary to evaluate this application.

We further understand that all or part of this application may be subject to disclosure in accordance with the federal *Access to Information and Protection of Privacy Act* and the provincial *Freedom of Information and Protection of Privacy Act*.

Organization President Name (Printed):	
Organization President Signature:	
Date:	
Organization Secretary/Treasurer/Authorized Member Name (Printed):	
Organization Secretary/Treasurer/Authorized Member Signature:	
Date:	

**\*Please ensure all supporting information is included with your application submission.**

Applicants should receive an email confirming that their application was received. If you do not receive this email, please contact grants@countyofkings.ca or 902-690-6191 within 2 weeks of submission.